



An Equal Opportunity Employer

2013 SUMMER EMPLOYMENT

City of CHARLESTON

We are currently accepting applications for the following positions in the Recreation Department for Summer Seasonal Employment. The City reasonably expects that these assignments will generally last from May through August. For each position listed, we are including a short description of the requirements of the position and the location(s).

Please visit our website for application instructions.

WWW.CHARLESTON-SC.GOV/EMPLOYMENT

Summer Camp-Recreation Leader Pay rate: \$8.39 per hour

Application Deadline: Open Until Filled

M-F, Hours vary depending on facility

Assists in conducting recreation activities for children in community center, playground, or other recreation facility for Summer camp. **Requires: High School diploma or equivalent and 3-6 months of related experience. One year experience is preferred; Valid South Carolina Driver's License; CPR certification is preferred; First Aid certification is preferred.**

Location(s)

- ✱ Arthur Christopher Community Center
- ✱ City Playgrounds
- ✱ Hazel Parker Playground
- ✱ St. Julian Devine Center
- ✱ Shaw Community Center

LIFEGUARD Pay rate: \$9.23 per hour

Application Deadline: Open Until Filled

Monitors activities in swimming areas to prevent accidents and provide assistance to swimmers. **Requires: High school diploma (or actively in pursuit thereof) or general education degree (GED); and six months of related experience and/or training; or equivalent combination of education and experience. Valid Driver's License; American Red Cross**

Lifeguard certificate; First Aid/ CPR for Professional Rescuers or other nationally recognized certification.

Location(s)

- ✴ **Herbert Hassel Pool**
- ✴ **M.L.K Jr, Pool**
- ✴ **James Island Recreation Ctr.**
- ✴ **W.L. Stephens**

WATER SAFETY INSTRUCTOR Pay rate: \$10.58 per hour

Application Deadline: Open Until Filled

Responsible for serving as pool lifeguard and for teaching swimming and water safety program classes. **Requires: High School Diploma or equivalent and one year related experience; Valid Driver's License; First Aid / CPR for Professional Rescuers; American Red Cross Water Safety Instructor; and American Red Cross Lifeguard Certificate or other nationally recognized certification.**

- ✴ **Herbert Hassel Pool**
- ✴ **M.L.K Jr, Pool**
- ✴ **James Island Recreation Ctr.**
- ✴ **W.L. Stephens**

RECREATION SPECIALIST (Assistant Pool Manager) Pay rate: \$11.15 per hour

Application Deadline: Open Until Filled.

Responsible for assisting the Pool Manager in carrying out the day-to-day management of the pool facility. **Requires: Associates Degree and two years related experience; Valid South Carolina Driver's License; CPR certification is preferred; First Aid Certification; Certified Park and Recreation (CPRP) Professional preferred.**

Location(s)

- ✴ **Herbert Hassel Pool**
- ✴ **M.L.K Jr, Pool**
- ✴ **James Island Recreation Ctr.**
- ✴ **W.L. Stephens**

TENNIS INSTRUCTOR Pay rate: \$14.80 per hour, M-F 9am-12pm
Application Deadline: Open Until Filled.

Responsible for instructing participants in the rules and techniques of various recreational activities including tennis. **Requires: Associate's degree (AA/AS) or equivalent in a related field; and two years related experience; Valid South Carolina Driver's License, First Aid / CPR certification preferred.**

Location(s)

☀ **Charleston Tennis Center, Maybank Tennis Center**

How do I apply?

Please download an employment application:

www.charleston-sc.gov/employment

and submit by:

Fax- 843-579-7505

Or

E-mail- hr@charleston-sc.gov

Or

in person: 174 East Bay Street, Suite 302 Charleston, SC 29401

Human Resources Phone Number: 843-724-7388